Meeting Agenda - 2026

6:00 PM Nov 4, 2026 | Location: NSCA Main Conference Room

Agenda

A. Call Meeting to Order (Chair, 6:00 pm)

The Mission of New Summit Charter Academy is to build a safe educational community that emphasizes a love of learning and inspires and empowers students to reach New Summits.

1. Attendance Roll Call

Chair	Vice Chair	Secretary	Treasurer	Director
Ben Partridge	Jessica Garcia	Carlos Tamayo	Tina Leone	Jarvis Caldwell
Attendance...	Attendance...	Attendance...	Attendance...	Attendance...

- Motion Action:

B. Pledge of Allegiance (Chair, 6:02 pm)

C. Approval of the Agenda (Chair, 6:03 pm)

I move that we approve the agenda for the Nov 4, 2026 NSCA Board Meeting.

1st Motion: Name *2nd Motion: Name*

Discussion: None

Discussion Comment:

- *Roll Call:*

Chair	*Vice Chair*	*Secretary*	*Treasurer*	*Director*
Ben Partridge	Jessica Garcia	Carlos Tamayo	Tina Leone	Jarvis Caldwell
Roll Call	*Roll Call*	*Roll Call*	*Roll Call*	*Roll Call*

- *Motion Action:*

D. Comments:

1. Public Comments
    - Each presenter is limited to 3 minutes

Members of the public shall be allowed to address the Board by sending written comments to the Board Secretary at Tara.Jennings@newsummitcharter.org, identifying the subject "PUBLIC COMMENT" in the subject line of the email. All comments must include the name of the person submitting the comment, as well as contact information. Comments sent in anonymously, or by someone who cannot be identified from his or her email address, will not be read at the Board meeting. Comments must be received by 12:00 noon on the day of the meeting. Written comments must be no more than 400 words (approximately 3 minutes), and must not contain profanity, must not reference student names, and must not defame any individual/s by name. Public comments that do not abide by these requirements will not be shared publicly.

2. Board Comments
3. Executive Director Comments
    - Staff Highlight
    - Student Highlight

E. Consent Agenda/Written Reports (Chair, 6:20 pm)

1. Minutes from the Oct 7, 2026 Meeting (Mrs. Jennings)
2. Marketing Update (Ms. Reichert)
3. Athletics Update (Mr. Kaloogian)
4. School Events (Mrs. Jennings)
5. DAC Update (Mr. Ravetti)
6. YPC Update (Mrs. Pluemer)

I move that we approve the Consent Agenda for the Nov 4, 2026 NSCA Board Meeting.
1st Motion: *Name* *2nd Motion:* *Name*
Discussion: *None*
Discussion Comment:

- *Roll Call:*

Chair	*Vice Chair*	*Secretary*	*Treasurer*	*Director*
Ben Partridge	Jessica Garcia	Carlos Tamayo	Tina Leone	Jarvis Caldwell
Roll Call	*Roll Call*	*Roll Call*	*Roll Call*	*Roll Call*

Motion Action:

F. Information (6:25 pm)

1. Q1 Financial Report (Jul-Sep) (Mrs. Hilborn & Mr. Gustafson)
2. Midyear Budget & Staff Benefits Update (Mrs. Hilborn & Mr. Gustafson)
3. Strategic Plan Progress Update (Mrs. McClelland)

G. Discussion (7:25 pm)

1. AI Student & Staff Project/Framework (Mrs. McClelland, Mr. Ravetti, & Mr. Tamayo)
2. Waypoints Update (Mrs. McClelland & Mrs. Leone)

H. Action

1. KE - NSCA Public Concerns and Complaints Policy

I move that we approve Policy KE -NSCA Public Concerns and Complaints as presented.

1st Motion: *Name* *2nd Motion:* *Name*

Discussion: *None*

Discussion Comment:

- *Roll Call:*

Chair	*Vice Chair*	*Secretary*	*Treasurer*	*Director*
Ben Partridge	Jessica Garcia	Carlos Tamayo	Tina Leone	Jarvis Caldwell
Roll Call	*Roll Call*	*Roll Call*	*Roll Call*	*Roll Call*

Motion Action:

2. DJ - NSCA Procurement, Purchasing & Contracting

I move that we approve Policy DJ-NSCA Procurement, Purchasing & Contracting as presented.

1st Motion: *Name* *2nd Motion:* *Name*

Discussion: *None*

Discussion Comment:

- *Roll Call:*

Chair	*Vice Chair*	*Secretary*	*Treasurer*	*Director*
Ben Partridge	Jessica Garcia	Carlos Tamayo	Tina Leone	Jarvis Caldwell
Roll Call	*Roll Call*	*Roll Call*	*Roll Call*	*Roll Call*

Motion Action:

3. Student/Parent Handbook

I move that we approve the changes to the Student/Parent Handbook as presented.

1st Motion: *Name* *2nd Motion:* *Name*

Discussion: *None*

Discussion Comment:

- *Roll Call:*

Chair	*Vice Chair*	*Secretary*	*Treasurer*	*Director*
Ben Partridge	Jessica Garcia	Carlos Tamayo	Tina Leone	Jarvis Caldwell
Roll Call	*Roll Call*	*Roll Call*	*Roll Call*	*Roll Call*

Motion Action:

I. Adjourn (Chair, 8:00 pm)

I move that we adjourn the *Nov 4, 2026* *NSCA Board Meeting.*

1st Motion: *Name* *2nd Motion:* *Name*

Discussion: *None*

Discussion Comment:

- *Roll Call:*

Chair	*Vice Chair*	*Secretary*	*Treasurer*	*Director*
Ben Partridge	Jessica Garcia	Carlos Tamayo	Tina Leone	Jarvis Caldwell
Roll Call	*Roll Call*	*Roll Call*	*Roll Call*	*Roll Call*

Motion Action:

Scribe

Tara Jennings