Special Meeting MINUTES - 2026

6:00 PM May 26, 2026 | Location: NSCA Main Conference Room

Agenda

A. Call Meeting to Order (Chair, 6:10 pm)

1. Attendance Roll Call

Chair	Vice Chair	Secretary	Treasurer	Director
Ben Partridge	Jarvis Caldwell	Jessica Garcia	Tina Leone	Michelle Ruehl
Present	Present	Present	Present	Present

- Approved

B. Pledge of Allegiance (Chair, 6:11 pm)

C. Approval of the Agenda (Chair, 6:12 pm)

I move that we approve the agenda for the May 26, 2026 NSCA Board Meeting.

1st Motion: Ben Partridge *2nd Motion: Jarvis Caldwell*

Discussion: None

Discussion Comment:

- *Roll Call:*

Chair	*Vice Chair*	*Secretary*	*Treasurer*	*Director*
Ben Partridge	*Jarvis Caldwell*	*Jessica Garcia*	*Tina Leone*	*Michelle Ruehl*
Yes	*Yes*	*Yes*	*Yes*	*Yes*

- *Approved*

D. Comments:

1. Public Comments None
    - Each presenter is limited to 3 minutes

Members of the public shall be allowed to address the Board by sending written comments to the Board Secretary at Tara.Jennings@newsummitcharter.org, identifying the subject "PUBLIC COMMENT" in the subject line of the email. All comments must include the name of the person submitting the comment, as well as contact information. Comments sent in anonymously, or by someone who cannot be identified from his or her email address, will not be read at the Board meeting. Comments must be received by 12:00 noon on the day of the meeting. Written comments must be no more than 400 words (approximately 3 minutes), and must not contain profanity, must not reference student names, and must not defame any individual/s by name. Public comments that do not abide by these requirements will not be shared publicly.

2. Board Comments
   None
3. Executive Director Comments
   Mrs. McClelland gave a quick overview:
    - With a video of MS Band & Choir Performances with some Special Guests
    - With a video of the 2026 Carnival
    - With a video of the 2026 Kinder Graduation
    - With a video of the 2026 8th Grade Graduation (next year (2027) is the Legacy Students Graduation)
    - With a video of the 2026 5th Grade Continuation (one student commented that their favorite moment of 5th grade was meeting Minority Leader Jarvis Caldwell)
    - With a video of the 2026 Preschool Graduation
    - With a video of the 2026 Field Day

   Mrs. McClelland also gave a quick update from the EAC meeting.
   Mrs. McClelland surprised Mrs. Ruehl with gifts on the night of her last board meeting.

E. Consent Agenda/Written Reports (Chair, 6:44 pm)

1. Minutes from the May 12, 2026 Meeting (Mrs. Jennings)
2. Enrollment & Waitlist Update (Mrs. Dean)
3. SAC Update (Mrs. Reissig)

I move that we approve the Consent Agenda for the May 26, 2026 NSCA Board Meeting.

1st Motion: *Ben Partridge* *2nd Motion:* *Michelle Ruehl*

Discussion: *None*

Discussion Comment:

- *Roll Call:*

Chair	*Vice Chair*	*Secretary*	*Treasurer*	*Director*
Ben Partridge	*Jarvis Caldwell*	*Jessica Garcia*	*Tina Leone*	*Michelle Ruehl*
Yes	*Yes*	*Yes*	*Yes*	*Yes*

Approved

F. Discussion (6:45 pm)

1. JICJ-NSCA NSCA Policy on Student Cell Phone Usage and HB25-1135 Communication Devices at School (Mr. Ravetti)
   Mr. Ravetti stated that upon reading through and comparing our policy with HB25-1135, our policy was exactly on task, and no changes were required.

G. Action (6:54)

1. 26/27 Annual Budget

I move that we approve the 26/27 Annual Budget as presented.

1st Motion: *Ben Partridge* *2nd Motion:* *Jarvis Caldwell*

Discussion: *None*

Discussion Comment:

Mrs. Hilborn gave a review of the budget updates since the last discussion and since the School Finance Act. She also reviewed D20's plan of: 2.5% raises, fall bonuses & more health benefits coverage.

Mr. Gustafson discussed the SFA amendment and how difficult it is to read. There will be challenges in implementing this SFA. NSCA is still coming in under with our original PPR, so we have a cushion. But we are giving the COLA. The state budget is still in the red. They could still do a mid-year revision and pull the money back. So being super conservative in our enrollment estimate is the right move.

- *Roll Call:*

Chair	*Vice Chair*	*Secretary*	*Treasurer*	*Director*
Ben Partridge	*Jarvis Caldwell*	*Jessica Garcia*	*Tina Leone*	*Michelle Ruehl*
Yes	*Yes*	*Yes*	*Yes*	*Yes*

Approved

2. 26/27 Annual D20 Contract

I move that we approve the 26/27 Annual D20 Contract as presented.

1st Motion: *Ben Partridge* *2nd Motion:* *Michelle Ruehl*

Discussion: *None*

Discussion Comment:

- *Roll Call:*

Chair	*Vice Chair*	*Secretary*	*Treasurer*	*Director*
Ben Partridge	*Jarvis Caldwell*	*Jessica Garcia*	*Tina Leone*	*Michelle Ruehl*
Yes	*Yes*	*Yes*	*Yes*	*Yes*

Approved

3. 26/27 Bylaws Update

I move that we approve the updated 26/27 Bylaws.

1st Motion: Ben Partridge   *2nd Motion:* Jarvis Caldwell

Discussion: None

Discussion Comment:

Mrs. McClelland reviewed the proposed changes, which were reviewed by our legal counsel and discussed during the transition process.

- *Roll Call:*

Chair	*Vice Chair*	*Secretary*	*Treasurer*	*Director*
Ben Partridge	*Jarvis Caldwell*	*Jessica Garcia*	*Tina Leone*	*Michelle Ruehl*
Yes	Yes	Yes	Yes	Yes

Approved

4. New Board Member Vote

Motion Regarding Board Member Transitions and Appointments

WHEREAS, Michelle Ruehl's term on the Summit Board of Directors expires in June 2026; and

WHEREAS, the Board has determined that **Carlos Tamayo** is well-qualified to serve as her replacement; and

WHEREAS, Jarvis Caldwell has announced his intention to conclude his service on the Board; and

WHEREAS, **Sara Nelson** has been identified as a strong candidate to succeed Mr. Caldwell, and the Board desires a smooth transition of knowledge and continuity;

NOW, THEREFORE, BE IT RESOLVED that the Summit Board of Directors hereby takes the following actions:

Appointment of Carlos Tamayo

Effective upon the conclusion of Michelle Ruehl's term in June 2026, Carlos Tamayo is hereby elected and appointed to serve as a full voting member of the Summit Board of Directors for a standard four-year term as provided in the governing documents.

Transitional and Full Appointment of Sara Nelson

a. Effective at the November 2026 board meeting, Sara Nelson shall begin serving as a transitional, non-voting member of the Board. In this capacity, she may attend all Board meetings, receive all materials, and participate in discussions, but shall have no voting rights until her full term begins.
b. Effective as of the January 2027 board meeting, **Sara Nelson** shall assume the full voting seat previously held by Jarvis Caldwell and shall serve for the continuation term of 5 months (the remaining term length) and standard four-year term as provided in the governing documents.

BE IT FURTHER RESOLVED that the Board Administrative Officer is authorized and directed to update all official records, notify the membership, and take all necessary administrative actions to implement these appointments.

1st Motion: Jessica Garcia   *2nd Motion: Tina Leone*
Discussion: None
Discussion Comment:

- *Roll Call:*

Chair	*Vice Chair*	*Secretary*	*Treasurer*	*Director*
Ben Partridge	*Jarvis Caldwell*	*Jessica Garcia*	*Tina Leone*	*Michelle Ruehl*
Yes	*Yes*	*Yes*	*Yes*	*Yes*

Approved

H. Adjourn (Chair, 7:48 pm)

I move that we adjourn the May 26, 2026 NSCA Board Meeting.
1st Motion: Michelle Ruehl   *2nd Motion: Ben Partridge*
Discussion: None
Discussion Comment:

- *Roll Call:*

Chair	*Vice Chair*	*Secretary*	*Treasurer*	*Director*
Ben Partridge	*Jarvis Caldwell*	*Jessica Garcia*	*Tina Leone*	*Michelle Ruehl*
Yes	*Yes*	*Yes*	*Yes*	*Yes*

Approved

Scribe

Tara Jennings