



Meeting MINUTES - 2025

6:00 PM Aug 6, 2025 | Location: NSCA Main Conference Room

Agenda

A. Call Meeting to Order (Chair, 6:11 pm)

1. Attendance Roll Call

Chair	Vice Chair	Secretary	Treasurer	Director
Ben Partridge	Jarvis Caldwell	Jessica Garcia	Tina Leone	Michelle Ruehl
Present ▾	Present ▾	Present ▾	Present ▾	Absent ▾

- Approved ▾

B. Pledge of Allegiance (Chair, 6:12 pm)

C. Approval of the Agenda (Chair, 6:12 pm)

I move that we approve the agenda for the Aug 6, 2025 NSCA Board Meeting.

1st Motion: Ben Partridge ▾ *2nd Motion:* Jarvis Caldwell ▾

Discussion: None ▾

Discussion Comment:

- Roll Call:*

Chair	Vice Chair	Secretary	Treasurer	Director
Ben Partridge	Jarvis Caldwell	Jessica Garcia	Tina Leone	Michelle Ruehl
Yes ▾	Yes ▾	Yes ▾	Yes ▾	Absent ▾

- Approved ▾

D. Comments:

1. Public Comments **None**

- Each presenter is limited to 3 minutes

Members of the public shall be allowed to address the Board by sending written comments to the Board Secretary at Tara.Jennings@newsommitcharter.org, identifying the subject "PUBLIC COMMENT" in the subject line of the email. All comments must include the name of the person submitting the comment, as well as contact information. Comments sent in anonymously, or by someone who cannot be identified from his or her email address, will not be read at the Board meeting. Comments must be received by 12:00 noon on the day of the meeting. Written comments must be no more than 400 words (approximately 3 minutes), and must not contain profanity, must not reference student names, and must not defame any individual/s by name. Public comments that do not abide by these requirements will not be shared publicly.

2. Board Comments

Mr. Caldwell stated there was a meeting at the Capital this week where the Governor stated that Education would not be touched in upcoming budget meetings.

3. Executive Director Comments

Mrs. McClelland reviewed the beginning of the school year events.

- The staff Professional Development plan
 - possible bonus announcement video
 - EAC Board meeting updates
 - highlights from the reports
 - Staff photos are tomorrow 8/07
 - Meet the Teacher night is 8/07
 - HVAC updates
 - Data Wrangler updates
 - HB 25-1250 update
 - Enrollment update
- Staff Highlight - will start in September

E. Consent Agenda/Written Reports (Chair, 6:20 pm)

- Minutes from the May 7, 2025 May 21, 2025 Meetings and the Jul 23, 2025 Board Retreat and the Jul 23, 2025 Special Meeting.(Mrs. Jennings)
- Enrollment & Waitlist Update (Mrs. Dean)
- Marketing Update (Ms. Reichart)
- Personnel Update (Mrs. Hilborn)
- Facilities Update (Mr. Coppin)
- School Events (Mrs. Jennings)

I move that we approve the Consent Agenda for the Aug 6, 2025 NSCA Board Meeting.

1st Motion: Ben Partridge 2nd Motion: Jarvis Caldwell

Discussion: None

Discussion Comment:

- Roll Call:

Chair	Vice Chair	Secretary	Treasurer	Director
Ben Partridge	Jarvis Caldwell	Jessica Garcia	Tina Leone	Michelle Ruehl
No	Yes	Yes	Yes	Absent

- **Approved** ▾

F. Information (6:51 pm)

1. Q4 Financials (Mr. Gustafson)

Mr. Gustafson reviewed the Quarter 4 Financials. See board packet.

- From the pre-audit information, New Summit is in great shape.
- We have a very controlled plan to use the ERTC one-time monies.
- In the Building Corp, we have 6 months of bill money saved, well over what the bond requires as Cash on Hand.
 - We are still earning interest on investments and are in a strong position.

G. Discussion (7:25 pm)

1. Board Agreement Review/Revisions

Mrs. McClelland reviewed the redlined areas on the board agreement.

The Board will review this month; if there are no other revisions, it will go into action in September.

H. Adjourn (Chair, 7:45 pm)

I move that we adjourn the Aug 6, 2025 NSCA Board Meeting.

1st Motion: **Ben Partridge** ▾ 2nd Motion: **Jarvis Caldwell** ▾

Discussion: **None** ▾

Discussion Comment:

- Roll Call:

<i>Chair</i>	<i>Vice Chair</i>	<i>Secretary</i>	<i>Treasurer</i>	<i>Director</i>
<i>Ben Partridge</i>	<i>Jarvis Caldwell</i>	<i>Jessica Garcia</i>	<i>Tina Leone</i>	<i>Michelle Ruehl</i>
Yes ▾	Yes ▾	Yes ▾	Yes ▾	Absent ▾

- **Approved** ▾

Scribe

Tara Jennings