



## Retreat MINUTES - 2025

3:00 PM Jul 23, 2025 | Location: NSCA Main Conference Room

### Agenda

#### A. Call Meeting to Order (Chair, 3:20 pm)

##### 1. Attendance Roll Call

| Chair         | Vice Chair      | Secretary      | Treasurer  | Director       |
|---------------|-----------------|----------------|------------|----------------|
| Ben Partridge | Jarvis Caldwell | Jessica Garcia | Tina Leone | Michelle Ruehl |
| Present ▾     | Present ▾       | Present ▾      | Present ▾  | Absent ▾       |

- Approved ▾

#### B. Pledge of Allegiance (Chair, 3:20 pm)

#### C. Discussion (3:21 pm)

1. Board Self-evaluation and Needs Assessment Review (Mrs. McClelland) 3:05 - 4:00 pm  
The annual Self-evaluation and Needs Assessment was emailed to the board a month prior to the retreat. All responses were recorded and summarized for the report.  
Mrs. McClelland reviewed the summary of the review with the Board of Directors.

It was discussed and decided that the NSCA Mission Statement should be read at the beginning of each board meeting moving forward. And some priorities were set for the board to focus on this next school year.

2. Q4 Academic Dashboard & Strategic Plan Progress (ED Goals)(Mrs. Strawbridge & Mrs. McClelland) 4:00 - 4:50 pm  
4:15 - Getting to Know You Questions  
4:20 - Mrs. Reissig entered the meeting.  
4:25 - Mrs. Strawbridge signed in virtually.  
Mrs. McClelland and Mrs. Strawbridge reviewed the Quarter four dashboard report with the board.  
4:27 - Mrs. Ruehl signed in virtually.  
5:01 - Mrs. Strawbridge signed out.

3. Break (Eat & Connect) 4:50 - 5:25 pm

5:10 - Break for dinner

5:20 - Mrs. Ruehl entered the meeting in person.

5:30 - Mrs. McClelland reviewed the Strategic Plan and areas of progression and plans moving forward.

Mrs. McClelland uses the R.A.C.I.E. model to track progress.

The board discussed the current Parent & Staff Communication process and how it could be improved.

An affirmation from Mr. Partridge was given to Mrs. Longwing and her husband for their amazing work with the Running Flurries. Mr. Partridge affirmed the kindergarten team's contributions and great work this past year.

4. Review & Revise Board Agreement (Mrs. McClelland) 5:25 - 6:00 pm

The Board Agreement discussion was moved to the August meeting.

5. Annual Board Training & Legal Documents (Mr. Miller & Mrs. Jennings) 6:00 - 6:50 pm

Annual legal documents and Oath of Office were reviewed, signed, and notarized.

#### D. Adjourn (Chair, 7:00 pm)

*I move that we adjourn the Jul 23, 2025 NSCA Board Retreat.*

1st Motion: Ben Partridge ▾ 2nd Motion: Jarvis Caldwell ▾

Discussion: None ▾

Discussion Comment:

- Roll Call:

| Chair         | Vice Chair      | Secretary      | Treasurer  | Director       |
|---------------|-----------------|----------------|------------|----------------|
| Ben Partridge | Jarvis Caldwell | Jessica Garcia | Tina Leone | Michelle Ruehl |
| No ▾          | Yes ▾           | Yes ▾          | Yes ▾      | Yes ▾          |

Approved ▾

## Scribe

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Tara Jennings