



Meeting MINUTES - 2025

6:00 PM Apr 9, 2025 | Location: NSCA Main Conference Room

Agenda

A. Call Meeting to Order (Chair, 6:07 pm)

1. Attendance Roll Call

Chair	Vice Chair	Secretary	Treasurer	Director
Ben Partridge	Jarvis Caldwell	Jessica Garcia	Tina Leone	Michelle Ruehl
Present ▾	Virtual ▾	Present ▾	Present ▾	Present ▾

- Approved ▾

I move to amend the agenda for the Apr 9, 2025 NSCA Board Meeting to move section F forward before section D.

1st Motion: Ben Partridge ▾ *2nd Motion:* Michelle Ruehl ▾

Discussion: None ▾

Discussion Comment:

- Roll Call:*

Chair	Vice Chair	Secretary	Treasurer	Director
Ben Partridge	Jarvis Caldwell	Jessica Garcia	Tina Leone	Michelle Ruehl
Yes ▾	Yes ▾	Yes ▾	Yes ▾	Yes ▾

- Approved ▾

B. Approval of the Agenda (Chair, 6:03 pm)

I move that we approve the amended agenda for the Apr 9, 2025 NSCA Board Meeting.

1st Motion: Ben Partridge ▾ *2nd Motion:* Tina Leone ▾

Discussion: None ▾

Discussion Comment:

- Roll Call:*

Chair	Vice Chair	Secretary	Treasurer	Director
Ben Partridge	Jarvis Caldwell	Jessica Garcia	Tina Leone	Michelle Ruehl
Yes ▾	Yes ▾	Yes ▾	Yes ▾	Yes ▾

- Approved ▾

C. Other Business (6:05 pm)

1. Executive Session

I move that we enter into Executive Session pursuant to C.R.S. 24-6-402(4)(b) for legal advice on specific legal matters regarding state and federal law and school policies.

1st Motion: Tina Leone ▾ 2nd Motion: Ben Partridge ▾

Discussion: None ▾

Discussion Comment:

- Roll Call:

Chair	Vice Chair	Secretary	Treasurer	Director
Ben Partridge	Jarvis Caldwell	Jessica Garcia	Tina Leone	Michelle Ruehl
No ▾	Yes ▾	Yes ▾	Yes ▾	Yes ▾

Approved ▾

Tom Weston signed out at 6:10 pm.

Recording began at 6:11 pm.

Mrs. McClelland began roll call.

Per Mr. Miller, Attorney, the recording was turned off at 6:13 pm to discuss legal matters.

Recording restarted at 6:39 pm.

I move to direct Ben Partridge, Board President, on behalf of the New Summit Board of Directors to sign the letter to CHSAA.

1st Motion: Jessica Garcia ▾ 2nd Motion: Ben Partridge ▾

Discussion: None ▾

Discussion Comment:

- Roll Call:

Chair	Vice Chair	Secretary	Treasurer	Director
Ben Partridge	Jarvis Caldwell	Jessica Garcia	Tina Leone	Michelle Ruehl
Yes ▾	Yes ▾	Yes ▾	Yes ▾	Yes ▾

Approved ▾

Mr. Miller signed out of the meeting at 6:40 pm.

I move that we exit Executive Session.

1st Motion: Ben Partridge ▾ 2nd Motion: Jessica Garcia ▾

Discussion: None ▾

Discussion Comment:

- Roll Call:

<i>Chair</i>	<i>Vice Chair</i>	<i>Secretary</i>	<i>Treasurer</i>	<i>Director</i>
<i>Ben Partridge</i>	<i>Jarvis Caldwell</i>	<i>Jessica Garcia</i>	<i>Tina Leone</i>	<i>Michelle Ruehl</i>
No ▾	Yes ▾	Yes ▾	Yes ▾	Yes ▾
Approved ▾				

D. Discussion (6:45 pm)

1. Draft Budget 25/26 School Year (Mr. Gustafson)

Mr. Gustafson reported that:

The budget is about 95% ready. However, we are still waiting on the School Finance Act to be passed.

An enrollment contingency of 5 students was added.

We applied for a Capital Facilities grant through CDE to add \$117 per student for next year, designated to help cover our Debt Service payments, which will be offset by additional refresh with technology/computers

The Bond debt Service went up this year.

Jarvis Caldwell signed out at 6:59 pm.

2. Uniform Policy Updates (Mrs. Reissig)

Mrs. Reissig reported on the proposed changes for the 25/26 school year Uniform Policy.

3. Athletic Fees (Mrs. McClelland)

Mrs. McClelland reported on the proposed Athletic Fees for the 25/26 school year.

E. Information (7:15 pm)

1. Strategic Plan/Site Plan (Mrs. Reissig)

Mrs. Reissig gave an update on the Site Plan review that took place at the district in February with New Summit team and community members.

F. Comments:

1. Public Comments

- Each presenter is limited to 3 minutes **NONE**

Members of the public shall be allowed to address the Board by sending written comments to the Board Secretary at Tara.Jennings@newsummitcharter.org, identifying the subject "PUBLIC COMMENT" in the subject line of the email. All comments must include the name of the person submitting the comment, as well as contact information. Comments sent in anonymously, or by someone who cannot be identified from his or her email address, will not be read at the Board meeting. Comments must be received by 12:00 noon on the day of the meeting. Written comments must be no more than 400 words (approximately 3 minutes), and must not contain profanity, must not reference student names, and must not defame any individual/s by name. Public comments that do not abide by these requirements will not be shared publicly.

2. Board Comments

3. Executive Director Comments

- **Staff Highlight**

- Ms. Victoria Barber, Art Teacher
- See details in the Staff Highlights document attached

- Student Highlight
 - K-5 Students who participated in the D20 Art Show and received awards
 - See details in the Student Highlights document attached
- Executive Director Notes:
 - The annual Teacher Appreciation Resolution was signed.
 - Mrs. McClelland reviewed the CFA Grant.

G. Consent Agenda/Written Reports

1. Minutes from the Mar 12, 2025 Meeting (Mrs. Jennings)
2. Enrollment & Waitlist Update (Mrs. Dean)
3. Marketing Update (Ms. Reichart)
4. Facilities Update (Mr. Coppin)
5. School Events (Mrs. Jennings)
6. YPC Update (Mrs. Kennedy)
7. Athletics Update (Mr. Kaloogian)

I move that we approve the Consent Agenda for the Apr 9, 2025 NSCA Board Meeting.

1st Motion: Ben Partridge ▾ 2nd Motion: Jessica Garcia ▾

Discussion: None ▾

Discussion Comment:

- Roll Call:

Chair	Vice Chair	Secretary	Treasurer	Director
Ben Partridge	Jarvis Caldwell	Jessica Garcia	Tina Leone	Michelle Ruehl
Yes ▾	Absent ▾	Yes ▾	Yes ▾	Yes ▾

Approved ▾

H. Adjourn (Chair, 8:02 pm)

I move that we adjourn the Apr 9, 2025 NSCA Board Meeting.

1st Motion: Ben Partridge ▾ 2nd Motion: Jessica Garcia ▾

Discussion: None ▾

Discussion Comment:

- Roll Call:

Chair	Vice Chair	Secretary	Treasurer	Director
Ben Partridge	Jarvis Caldwell	Jessica Garcia	Tina Leone	Michelle Ruehl
Yes ▾	Absent ▾	Yes ▾	Yes ▾	Yes ▾

Approved ▾

Scribe